

HAMPTON ROADS REALTORS® ASSOCIATION

638 Independence Parkway, Suite 100
Chesapeake, Virginia 23320

REQUEST AND AGREEMENT TO ARBITRATE

1. The undersigned, by becoming and remaining a member of the Hampton Roads REALTORS® Association has previously consented to arbitration through the Association under its Rules and Regulations.

2. I am informed that each person named below is a member in good standing of the Association or was a member of said Association of REALTORS® at the time the dispute arose.

3. A dispute arising out of the real estate business as defined by Article 17 of the Code of Ethics exists between me and: (List all persons you wish to name as Respondents to this arbitration.)

(Name) _____, Principal Broker (Address) _____

(Name) _____, Principal Broker (Address) _____

4. There is due, unpaid and owing to me from the above named persons the sum of \$_____. My claim is predicated upon the statement attached, marked Exhibit "1" and incorporated by reference into this application.

5. I request and consent to arbitration through the Association in accordance with its **Code of Ethics and Arbitration Manual** (alternatively, "in accordance with the professional standards procedures set forth in the Bylaws of the Association"), and I agree to abide by the arbitration award and to comply with it promptly.

In the event I do not comply with the arbitration award and it is necessary for any party to this arbitration to obtain judicial confirmation and enforcement of the arbitration award against me, I agree to pay the party obtaining such confirmation the costs and reasonable attorney's fees incurred in obtaining such confirmation and enforcement.

6. I enclose my check in the sum of **\$500.00** for the arbitration filing fee.

7. I understand that I may be represented by counsel, and that I should give written notice no less than 15 days before the hearing of the name, address, and phone number of my attorney to all parties and the Association. Failure to provide this notice may result in a continuance of the hearing, if the Hearing Panel determines that the rights of the other party(ies) require representation.

Each party must provide a list of the names of witnesses he/she intends to call at the hearing to the Association and to all other parties not less than 15 days prior to the hearing. Each party shall arrange for his witnesses to be present at the time and place designated for the hearing. The following REALTOR® nonprincipal affiliated with my firm has a financial interest in the outcome of the proceeding and has the right to be present throughout the hearing: _____.

8. Under the penalties of perjury, I declare that this application and the allegations contained herein are true and correct to the best of my knowledge and belief and this request for arbitration is filed within 180 days after the closing of the transaction, if any, or within 180 days after the facts constituting the arbitrable matter could have been known in the exercise of reasonable diligence, whichever is later.

9. Are the circumstances giving rise to this arbitration request the subject of civil litigation: ____ Yes, ____ No.

Dated: _____ at _____.

COMPLAINANT(S):

_____ Signature	_____ Signature of Principal Broker
_____ Name (Type or Print)	_____ Name (Type or Print)
_____ Street Address	_____ Street Address
_____ City, State, Zip Code	_____ City, State, Zip Code
(____) _____ Phone	(____) _____ Phone