



Membership in the Hampton Roads REALTORS® Association (HRRRA) gives you the privilege of calling yourself a REALTOR®. Below is the HRRRA membership application process, broken down into five user-friendly steps to make applying for membership as simple and convenient as possible. Most members complete the application, approval and orientation process in approximately three months. Should you ever have any questions concerning your application, please call HRRRA at 757-473-9700. Good luck in your new profession!

THE APPLICATION PROCESS

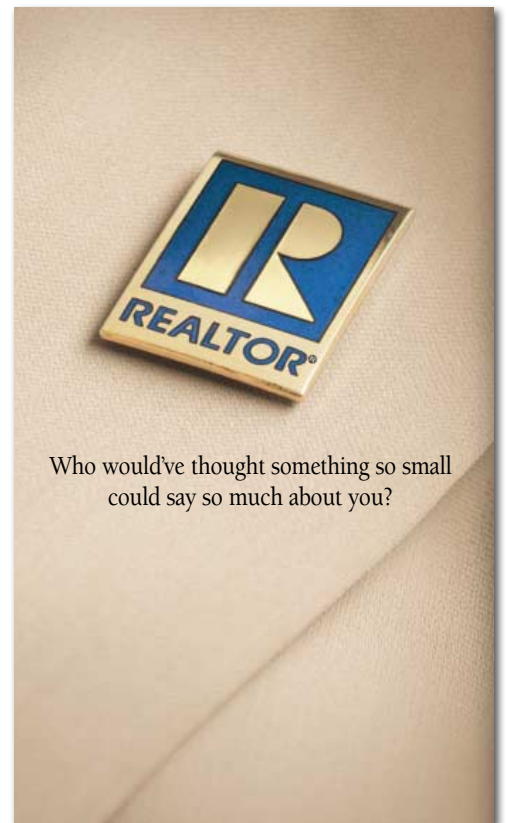
STEP 1 - Read and complete this form. It is your responsibility to initiate the membership process within 30 days of placing your license with a REALTOR® firm.

STEP 2 - Submit this form with the non-refundable \$252 Application Fee (\$152 HRRRA Application Fee and \$100 Virginia Association of REALTORS® New Member Fee) to HRRRA. Once processed, you will have full access to HRRRA's products and services, and will be placed in our database to begin receiving all HRRRA communications.

STEP 3 - Per our bylaws, your application will be forwarded to the HRRRA Board of Directors for approval. Once approved, a letter of confirmation from the Association with a membership investment invoice will be mailed to you.

STEP 4 - Pay your membership investment within 30 days, attend one of the next three HRRRA orientation classes, and you receive the official REALTOR® trademark. You will begin receiving valuable information on issues affecting REALTORS®, plus the benefits and services available through the National Association of REALTORS® (NAR) and Virginia Association of REALTORS® (VAR).

STEP 5 - When your application process is complete, you are a full-fledged REALTOR® member of HRRRA (local), VAR (state) and NAR (national), and can proudly say, "I am one ®."



I am one.®



HAMPTON ROADS REALTORS® ASSOCIATION
638 Independence Parkway, Suite 100, Chesapeake, VA 23320
Phone: 757-473-9700 - Fax: 757-473-9897
www.HRRRA.com

Part 1 - Applicant Information

Please read carefully and neatly print or type.

I hereby apply for:

- REALTOR® REALTOR® (Principal or Managing Broker) Secondary REALTOR®
 Reinstate REALTOR® (*if within 12 months of membership termination, no application fee required*)

Name (as on License): _____

Nickname: _____ Title: Mr. Mrs. Ms.

Date of Birth (MM/DD/YYYY): ____/____/____

I prefer to have all HRRRA mail sent to my: Home (or) Office

I prefer to receive all billing/invoicing via: Mail (or) Email

Home Address: _____

City, State, Zip: _____

Firm Name: _____

Branch (if applicable): _____

Office Address: _____

City, State, Zip: _____

Home Phone: _____ Work Phone: _____

Fax: _____ Mobile: _____

Email (required): _____ (HRRRA does not share or sell email addresses.)

Website: _____

From which school did you obtain your pre-license education? _____

VA Real Estate License #: _____ Exp: ____/____/____


VA Appraisers License #: _____ Exp: ____/____/____

Date first licensed in real estate: ____/____/____

Other state(s) in which licensed: _____

Date Licensed: ____/____/____ License #: _____

Past/current member in HRRRA or another REALTOR® Association/Board? Yes No

If Yes:  NRDS #: _____
Dates of membership: _____
Association/Board Name: _____
City, State: _____

If current REALTOR® (not with HRRRA), is a letter of good-standing from your local Association **attached**? Yes No

Are you engaged in real estate full or part time? Full Part (other occupation: _____)

Which best describes your position?

- | | |
|---|---|
| <input type="checkbox"/> Branch Managing Broker | <input type="checkbox"/> Broker |
| <input type="checkbox"/> General Manager (<input type="checkbox"/> no sales <input type="checkbox"/> some sales) | <input type="checkbox"/> Licensed Assistant |
| <input type="checkbox"/> Sales/Leasing Associate | <input type="checkbox"/> Sales Manager (<input type="checkbox"/> no sales <input type="checkbox"/> some sales) |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Principal |
| <input type="checkbox"/> Other: _____ | |

Primary Specialization: (choose all that apply; number in preference of priority):

- | | |
|---|---|
| <input type="checkbox"/> Appraisal | <input type="checkbox"/> Broker/Owner |
| <input type="checkbox"/> Buyer Broker | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> New Homes | <input type="checkbox"/> Property Mgmt. |
| <input type="checkbox"/> Resale/Residential | |

Professional Designations held from the National Association of REALTORS®:

- | | | | | | | |
|--------------------------------|--|--|--|--|--|---|
| <input type="checkbox"/> ABR® | <input type="checkbox"/> ABRM® | <input type="checkbox"/> AHWD® | <input type="checkbox"/> ALC sm | <input type="checkbox"/> ARM® | <input type="checkbox"/> BPOR | <input type="checkbox"/> CCIM sm |
| <input type="checkbox"/> CIPS® | <input type="checkbox"/> CPM® | <input type="checkbox"/> CRB sm | <input type="checkbox"/> CRE® | <input type="checkbox"/> CRS® | <input type="checkbox"/> e-PRO® | <input type="checkbox"/> GAA sm |
| <input type="checkbox"/> GREEN | <input type="checkbox"/> GRI sm | <input type="checkbox"/> LTG | <input type="checkbox"/> PMN | <input type="checkbox"/> RCE | <input type="checkbox"/> RAA sm | <input type="checkbox"/> RSPS |
| <input type="checkbox"/> SFR | <input type="checkbox"/> SIOR® | <input type="checkbox"/> SRES® | <input type="checkbox"/> WCR | <input type="checkbox"/> Other (_____) | | |

Are you involved in any recent (past three years) or pending bankruptcies?

(Applies to any real estate firm in which you are or were a sole proprietor, general partner, corporate officer or principal.)

Yes No (If yes, please **attach** a brief explanation.)

Do you have any record of official sanctions involving unprofessional conduct within the past three years involving:

- (1) civil rights laws,
- (2) real estate license laws,
- (3) other laws prohibiting unprofessional conduct or
- (4) findings of violations of the REALTORS® Code of Ethics resulting in suspension or expulsion from a REALTOR® Board/Association?

Yes No (If yes, please **attach** a brief explanation.)

Part 2 - Specialty Councils, Committees and Advisory Groups

HRRRA is organized around several groups that focus on specialties in real estate. Councils are designed to meet specific needs or segments of the membership by holding special meetings, engaging relevant speakers, and providing other programs, products and services. Committees address a core member service. Advisory Groups are formed for a single responsibility. All these groups are open to HRRRA members and there is no additional cost to sign up. Meeting dates and topics are listed in the *Hampton Roads REALTOR*® magazine, on HRRRA's website and in the weekly eREALTOR® email. Check the boxes below to be placed on a Council mailing list. Attend and you might even score a free lunch provided by one of our Affiliates!

- Appraisers Council** — This council was formed to address their unique needs. Programs focus on education and regulatory matters.
- Commercial Alliance Council** — This group focuses on issues affecting commercial agents in the regional Hampton Roads area.
- Global Real Estate Advisory Group** — This group focuses on educating members who have an interest in dealing with foreign nationals, both locally and abroad.
- Governmental Affairs Committee** — Meets to guide legislative and regulatory policy; assists in selecting candidate endorsements.
- New Homes Council** — Designed to meet the needs of new homes site agents and managers. Builders are invited to participate.
- Owners/Managers Council** — This Council meets to discuss important issues of vital concern to owners and managers. *(Open to owners/sales managers only.)*
- Property Management and Leasing Council** — Provides an avenue where area property managers join together to discuss property management issues.
- Resale Council** — Meets to plan special programs for REALTORS® specializing in residential resale.
- REALTOR®/Lawyer Committee** — Discussions include housing trends, legal issues and forms.
- Your Professional Network (YPN)** — HRRRA's Young Professionals Network (YPN) was one of the first NAR-approved chapters in the nation. Open to all ages, YPN's real estate professionals want to serve the community, educate themselves on the latest technology and industry practices, and network with fellow REALTORS®.



Additional ways you can interact, get involved, and benefit from your membership include HRRRA's social media presence, and the offerings of our school, Alpha College of Real Estate.



Part 3 - Applicant's Agreement

Please read carefully and sign at the bottom.

Welcome to the Hampton Roads REALTORS® Association. In order to receive the many benefits and services available through the industry's foremost trade group, I hereby apply for membership (or reinstatement) in the Hampton Roads REALTORS® Association and enclose my application fee (if applicable) which will be returned to me if I am not elected to membership. If my application is approved, I agree as a condition of final acceptance to membership, to complete the Association's Orientation course and on my own initiative to thoroughly familiarize myself with and abide by the Code of Ethics of the National Association of REALTORS®, including the duty to arbitrate business disputes in accordance with the Code and the Association's Arbitration Manual, and the Constitutions, Bylaws, Rules and Regulations of the Hampton Roads REALTORS® Association, the Virginia Association of REALTORS®, and the National Association of REALTORS®. I further acknowledge that I may be required to satisfactorily complete a reasonable, nondiscriminatory written examination covering such Code, Constitution, Bylaws, Rules and Regulation, and duty to arbitrate, as from time to time amended. Further, I authorize the Association to request and obtain information and comments about me from any member or other person and agree that any information and documents furnished by any member or other person in response to such invitation shall be conclusively deemed privileged and not form the basis of any action by me for libel, slander, or character defamation.

I agree to pay the fees and dues established by the Hampton Roads REALTORS® Association as long as I am a member. I understand the current application fee of \$252 is due at application submission, and that the initial dues, prorated according to the schedule provided with this application, are due within 30 days of billing following application approval. I understand all outstanding dues and fees must be paid to reactivate my membership. All fees and dues are nonrefundable except in the event of non-election to membership.

I acknowledge that if I am accepted as a member and subsequently resign or am expelled from membership with an ethics complaint or arbitration request pending, the Board of Directors may condition reinstatement of membership upon my verification that I will submit to the pending ethics or arbitration proceeding and abide by the decision of the hearing panel; or, if I resign or am expelled from membership without having complied with an award in arbitration, the Board of Directors may condition reinstatement of membership upon payment of the award, plus any related cost previously established as due and payable, provided the award and such costs have not been otherwise satisfied in the interim. Upon expiration of my membership for any reason, I agree to discontinue use of the term REALTOR® and return all indications of membership. A copy of the Association's Bylaws and the National Association of REALTORS® Code of Ethics have been provided to me, and I agree to abide by them. I understand the Bylaws require me to pay my initial dues (within 30 days of billing) and to attend orientation within three scheduled classes after application approval or this application will automatically be declared abandoned by the association and my broker will incur a personal dues increase in accordance with the Bylaws.

SIGNATURE REQUIRED

Applicant's Signature: _____ Date: ____/____/____

My check for the \$252 application fee (OR \$ _____ reinstatement fee) is enclosed,

OR I authorize HRRRA to charge \$ _____ to my: MC Visa Discover

Cardholder Signature: _____

----- (Information below will be destroyed after processing; HRRRA does NOT store CC#s.) -----

Credit Card No: _____ Expires: ____/____ CCV: _____

Part 4 - Broker's Certification

SIGNATURE REQUIRED

I certify the above applicant is employed or affiliated with my company, and I hereby recommend applicant for active membership. I have provided the applicant with a copy of the current Hampton Roads REALTORS® Association Bylaws and the National Association of REALTORS® Code of Ethics. Applicant is also aware of requirement to pay dues invoice within 30 days and attend Orientation within three scheduled classes after application approval. I certify that as Broker, I am responsible for a personal dues increase if these requirements are not met by the applicant.

Principal or Managing Broker's Name: _____

Principal or Managing Broker's Signature: _____

Date: ____/____/____

Part 5 - Important Information

Principal or Managing Broker's signature required if applicant is other than a principal, partner, corporate officer, branch office manager, or trustee. Transferees from active membership in another Association/Board must provide proof of current dues payment. First year's dues are prorated monthly according to the schedule provided with this application and include those required by VAR and NAR if applicable. Annually, the firm's Designated REALTOR® is assessed personal dues equal to the dues and fees required by the Local, Virginia, and National Associations for each salesperson employed by or affiliated with the firm who does not become a REALTOR®. Such salespersons have no membership standing, receive no membership benefit, and may not use the term REALTOR®.

Welcome!

We're glad to have you.

For Office Use Only

Date: ____/____/____ CC type or Check #: _____ Amount: _____

Agent No: _____ Firm No: _____



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